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From: Mary Eliassen <MEliassen@sos.texas.gov>
Sent: Friday, August 14, 2020 3:03 PM
To: pholmes@co.titus.tx.us
Subject: RE: Eligibility Opinion

Thank you, Pam.

I presented your proposal to my manager, Dan Glotzer. He said the proposed expenditure would be eligible under the CARES Act Grant as long as it is not a capital improvement to the property. If it increases the value or useful life of the space, it would fall under another set of rules that would require Federal approval.

Again, thank you and please don't hesitate to contact me with any questions.

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From: pholmes@co.titus.tx.us <pholmes@co.titus.tx.us>
Sent: Friday, August 14, 2020 1:32 PM
To: Mary Eliassen <MEliassen@sos.texas.gov>
Subject: Eligibility Opinion

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Good afternoon, Mary!

I spoke with you on the phone a couple of days ago to get your take on whether or not an expense would be eligible under the CARES Act Grant that Titus County has received. You asked me to send you a proposal so here it is:

The Elections Administration Office and adjoining area (not large) is the Early Voting location for Titus County. I am proposing to submit the expenditure of having a 6-ft window with a writing area countertop installed in an existing interior wall located in the foyer of the Elections Administration office. The other side of this wall is my office space which would be temporarily partitioned off during the early voting period. The purpose for the window is to create a reception-type area for the sole purpose of Voter Check-In. The Poll Workers would actually be seated in what is now my office but it would create a clear flow of voters during the check in process and more to the point, it would free up space to accommodate the social distancing standard being required due to Covid-19. It would also eliminate the need

to purchase plexi-glass shields for the check-in tables. Then, also, I would need to purchase 2 bar-height stools to complete the area. Believe me, this is the only reason I am considering this installation as it encroaches into my office. But hey, this seems like a small thing to do for the greater good.

I would appreciate your thoughts on this. Thanks so much!

Pam Holmes

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